

| | | | | | | | | | | | | |
|---|---------------------------------------|--------------------|---|--|--|--|--|--|--|--|--|--|
|  | REGISTRATION FORM - STUDIES | CAMPUS NAME | PLEASE ATTACH COPIES OF THE STUDENT'S MATRIC CERTIFICATE AND I.D. TO THIS PAGE | | | | | | | | | |
| | Only use a BLACK BALLPOINT PEN | | STUDENT NUMBER | | | | | | | | | |
| | OFFICE USE ONLY | | UNISA STUDENT NUMBER | | | | | | | | | |
| MIDRAND GRADUATE INSTITUTE (PTY) LTD REG: 1993/003838/07 | | | | | | | | | | | | |

A. STUDENT PERSONAL DETAILS

| | | | | |
|--|---------------|----------------------|-----------------------------|---------------|
| TITLE | SURNAME | GENDER M / F | DATE OF BIRTH DD MM YY / JJ | HOME LANGUAGE |
| INITIALS | FIRST NAMES | MARITAL STATUS M / S | ID No. / PASSPORT No. | |
| HOME CONTACT TEL. No. | CELL No. | EMAIL ADDRESS | | |
| RESIDENTIAL ADDRESS DURING STUDIES | | POSTAL ADDRESS | | |
| | CODE | | CODE | |
| WHERE DID YOU HEAR ABOUT MGI? | | | | |
| COMPLETE IF YOU ARE CURRENTLY EMPLOYED | WORK TEL. No. | COMPANY NAME | | |

B. SPONSOR DETAILS

| | | | |
|--|----------|----------------|-----------------------|
| TITLE | INITIALS | SURNAME | ID No. / PASSPORT No. |
| NAME OF THE PERSON OR INSTITUTION TO WHOM THE ACCOUNT AND REPORTS MUST BE POSTED | | | |
| PHYSICAL ADDRESS | | POSTAL ADDRESS | |
| | CODE | | CODE |
| TEL. No. (Work) | CELL NO. | EMAIL ADDRESS | |
| FAX. No. (Work) | | | |

C. ADDITIONAL CONTACT PERSON (RELATIVE NOT LIVING WITH SPONSOR)

| | | | |
|-------------------------|------------|---------|---------------|
| TITLE | FIRST NAME | SURNAME | CONTACT No. |
| RELATIONSHIP TO STUDENT | | | CONTACT No. 2 |

D. COURSE ENROLMENT (FIRST CHOICE)

| | | | | | |
|-----------------------------|--------------------------------|-----------------------|-----------------------------|--------------------------------|-----------------------|
| COURSE NAME | FULL-TIME | PART-TIME | COURSE NAME (SECOND CHOICE) | FULL-TIME | PART-TIME |
| STARTING DATE DD MM YY / JJ | END OF PROBATION DD MM YY / JJ | No. OF ACADEMIC WEEKS | STARTING DATE DD MM YY / JJ | END OF PROBATION DD MM YY / JJ | No. OF ACADEMIC WEEKS |

E. IS RESIDENCE REQUIRED? (RESIDENCE APPLICATION IS SEPARATE FROM THIS REGISTRATION AND A SEPARATE RESIDENCE APPLICATION FORM SHOULD BE COMPLETED)

| | |
|---|---|
| Y | N |
|---|---|

F. PAYMENT METHOD (REGISTRATION IS FOR A FULL ACADEMIC YEAR AND NOT PER SEMESTER)

| | | | |
|------------|------------|--------------------|-------------|
| UPFRONT F1 | MONTHLY F2 | POST-DATED CHEQUES | DEBIT ORDER |
|------------|------------|--------------------|-------------|

F1. UPFRONT PAYMENT

PAY THE FULL COURSE FEE ON OR BEFORE COURSE START DATE, FAILING WHICH PAYMENTS WILL AUTOMATICALLY REVERT TO MONTHLY PAYMENTS
BOTH F1 AND F2 TO BE COMPLETED IN CASE OF UPFRONT PAYMENT

| | FIRST CHOICE | SECOND CHOICE |
|--------------------|--------------|---------------|
| REGISTRATION FEE | R - | R - |
| COURSE FEE | R - | R - |
| TOTAL DEPOSIT PAID | R - | R - |
| BALANCE DUE | R - | R - |

F2. MONTHLY PAYMENTS

THIS SECTION MUST ALWAYS BE COMPLETED

| FIRST CHOICE | | SECOND CHOICE | |
|----------------------|---------------|----------------------|---------------|
| REGISTRATION FEE | R - | REGISTRATION FEE | R - |
| DEPOSIT PAID R - | | DEPOSIT PAID R - | |
| + # OF PAYMENTS | X R = R - | X R = R - | |
| TOTAL COURSE FEE R - | | TOTAL COURSE FEE R - | |
| PAYMENT DATES FIRST | DD MM YY / JJ | LAST | DD MM YY / JJ |

G. MGI OFFERS A SERVICE ASSISTING CLIENTS/STUDENTS WITH BANK LOAN APPLICATIONS. PLEASE INDICATE IF YOU REQUIRE SUCH ASSISTANCE

| | |
|---|---|
| Y | N |
|---|---|

This service is only available to South African citizens

NOTES:

H. ACCEPTANCE OF CONTRACT PROVISIONS (READ BEFORE SIGNING)

I, THE STUDENT, HEREBY ACCEPT AND AGREE THAT:

1. I am signing this contract with the knowledge and consent of my natural guardian (only applicable to minor students).
2. This application to register will, when authorised by MGI (Midrand Graduate Institute), become a binding agreement between me and MGI.
3. Monthly payments shall be made on the 1st day of every month (where the start date is between the 15th and the 31st day of the preceding month) or the 15th day of every month (where the start date is between the 1st and the 14th of that month).
4. Registration is for a full academic year and not per semester.
5. Interest will be charged on all overdue payments at prime interest rate plus 2% (annually) according to the rates of the Standard Bank of South Africa.
6. Should the 'First Choice' in section D be unsuccessful, then the 'Second Choice' will become applicable.
7. To secure the fees on this contract, an early-bird payment must be paid to MGI before the end of November. The early-bird fee is R1 750. The full payment when registering on the early-bird discount offer is therefore R2 500 (i.e. R1 750 early-bird fee + R750 registration fee). The early-bird payment will be deducted from the course fee.
8. The registration fee is payable on signature of this contract and is non-refundable, except in the case where a matriculant fails matric or MGI does not offer the course for which he or she has applied.
9. Either party will have the right to cancel this agreement within 4 weeks of the starting date by giving the other party written notice within this period. The student/sponsor will be liable for 1 month's payment, irrespective of the date of cancellation. Cancellation after 4 weeks of the starting date will incur the full course fee. MGI will refund the *pro rata* unused course fees, where applicable. The starting date is the date on which the course starts.
10. In the event of non-payment of any amount due and payable on the due date, MGI, in addition to any other remedies that it may have in terms of this agreement or at law, may:
 - 10.1. terminate this agreement without notice and keep all amounts already paid; and/or
 - 10.2. claim damages (which may include immediate payment of all arrear payments); and/or
 - 10.3. suspend the student for non-payment; and/or
 - 10.4. claim the full amount of the contract, which amount shall become immediately due and payable.
11. A certificate signed by any manager of MGI (whose appointment need not be proved), setting out any amount owing to MGI, shall be sufficient evidence to obtain default or summary judgment.
12. I consent to the jurisdiction in terms of section 45 of the Act that any legal proceedings arising from this agreement may be instituted in the Magistrates' Court of any district with jurisdiction in terms of section 28 of the Act.
13. Should legal action be instituted, any legal costs incurred by MGI shall be borne by me on the scale as between attorney and own client.
14. I choose as my *domicilium citandi et executandi* the address set out above.
15. I am bound by the terms of this document, as well as by the terms and conditions of MGI's document entitled Conditions of Enrolment version _____, a copy of which I have received and declare that I am fully conversant with the contents thereof.
16. This agreement, together with the said General Conditions of Enrolment incorporates the entire agreement between MGI and the student and no alternation, cancellation or variation hereof shall be of any force or effect unless it is reduced to writing and signed by both MGI and the student and/or the sponsor, who hereby acknowledges that no representations or warranties, whether express or implied, have been made by either MGI or the student and/or the sponsor, nor are there understandings or terms other than those set out herein.
17. I am bound by and shall comply with all the rules, regulations, policies, and procedures which MGI may impose from time to time.

Signed at _____ on this the _____ day of _____ 20____ As witness 1. _____ 2. _____ STUDENT _____

I, THE SPONSOR, HEREBY ACCEPT AND AGREE THAT:

1. All the terms and conditions of the agreement between the Student and MGI shall *mutatis mutandis* be binding on me.
2. In addition thereto, I hereby bind myself as surety and co-principal debtor for the Student in favour of MGI for the payment of all sums of money with the student may now, or in future, become indebted to MGI arising from whatsoever cause.
3. I further confirm that I AM/AM NOT married in community of property.

Signed at _____ on this the _____ day of _____ 20____ As witness 1. _____ 2. _____ SPONSOR _____

For and on behalf of MGI

| | | | | | |
|---|----------------------|-----------|------|--|--|
| ACCEPTED BY MGI IN MIDRAND, GAUTENG, RSA | | | | | |
| FOR MGI: NAME | SIGNATURE | POST HELD | DATE | | |
| REGISTRATION RECEIPT NUMBER | STUDENT ADVISOR NAME | | | | |

NOTES

version 2 - August 2009